

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Board Meeting
Monday, December 12, 2016
Administration Building
6:00 P.M.

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, December 12, 2016 with the following members present, to-wit: President, Wilfred J. Broussard, Jr.; Vice President, Jeff Miller; Secretary, Wanda Heath Johnson; Members: Dawn Fisher, Ramon Garza, Minnie Rivera and Dr. Angi Williams, Superintendent of Schools. Joe Stephens was absent. Geneva Boyett recorded the minutes.

PUBLIC HEARING: At 5:50 p.m., Mr. Broussard called the Public Hearing to order and introduced Sonya George, Deputy Superintendent for Operational Support and Chief Financial Officer who presented the Public Hearing to Discuss the School FIRST Annual Financial Management Report. The Public Hearing was adjourned at 5:58 p.m.

REGULAR MEETING: At 6:00 p.m., Mr. Broussard called the meeting to order. The pledges to the American and Texas flags were led by North Shore Senior High School Color Guard followed by the invocation which was led by Jeff Miller, Trustee.

RECOGNITION: Dr. Williams and Ramon Garza recognized the following:

A. Employee Recognition

Galena Park ISD participated in the 2016 United Way Campaign and raised \$35,771.82. Being recognized is each campus and department coordinator for their outstanding participation in the campaign.

Francis Torres, Campus Coordinator, Cimarron Elementary
Meghan Persons, Campus Coordinator, Cloverleaf Elementary
Irene Quintanilla, Campus Coordinator, Galena Park Elementary
Rosalinda Benavides, Campus Coordinator, Green Valley Elementary
Lisa Hoffpauir, Campus Coordinator, Havard Elementary
Dina Gonzales, Campus Coordinator, Jacinto City Elementary
Maribel Hernandez, Campus Coordinator, MacArthur Elementary
Deborah Hagans, Campus Coordinator, Normandy Crossing Elementary
Sharon Garcia, Campus Coordinator, North Shore Elementary
Lynn McMinn, Campus Coordinator, Purple Sage Elementary
Natalie Rios, Campus Coordinator, Pyburn Elementary
Karla Flores, Campus Coordinator, Sam Houston Elementary
Jennifer Anderson-Flynn, Campus Coordinator, Tice Elementary
Julie Trotti, Campus Coordinator, Williamson Elementary
Bryan Vasquez, Campus Coordinator, Woodland Acres Elementary
Alexandria Reason, Campus Coordinator, Cobb Sixth Grade Campus
Jamy Clark, Campus Coordinator, Cunningham Middle
Danela Galvan, Campus Coordinator, Galena Park Middle
Angelia Y. Uraih, Campus Coordinator, North Shore Middle
Tedra Jones, Campus Coordinator, Woodland Acres Middle
Ted Mahoney, Campus Coordinator, Galena Park High
Martha Yanez, Campus Coordinator, North Shore 9th Grade
Lois Price, Campus Coordinator, North Shore Senior High
Randy Gaddis, Campus Coordinator, Early College High School
Marcus Session, Campus Coordinator, Zotz Education Center
Brett Lalor, Department Coordinator, Administration
Ben Pape, Department Coordinator, Administration
Dr. Aneka VanCourt, Department Coordinator, Administration
Sherrhonda Johnson, Department Coordinator, Administration
Rita Hernandez, Department Coordinator, Administration
Dr. Mechelle Epps, Department Coordinator, Administration
Gregory Culpepper, Campus Coordinator, Becker Center

B. Special Recognition

Frank Martinez, United Way Relationship Manager-Donor Relations

AUDIENCE ITEMS: Terri Moore recognized Dr. Angi Williams for being the recipient of the 2016 John Hoyle Leadership Award.

BOARD COMMENTS: Wanda Johnson wished everyone a Merry Christmas and Dawn Fisher commented on how nice the board room decorations were.

ACADEMIC SPOTLIGHT: Sam Harris, Director for Fine Arts and Academic Enrichment, presented the Academic Spotlight.

REPORTS: Mr. Broussard reported on the board member's required continuing education hours. All board members have met and exceeded the 2016 requirements.

Dr. Wanda Giacona presented the first reading regarding policy BBG (LOCAL).

NEW BUSINESS – ACTION: There was no new business.

CONSENT AGENDAS– ACTION: So that audience members might better understand the Consent Agenda process, Mr. Broussard stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Broussard asked the Board if any item from the **General Consent Agenda** should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. Action - General Consent Agenda

1. Consider approval of the minutes for the Regular Meeting held on Monday, November 14, 2016.
2. Consider approval for the District to apply for the 2016 School Superintendents' Association Urgent Need Mini-Grant.
3. Consider approval for the District to apply for the 2016-17 Laura Bush Foundation for America's Libraries Grants for each of the five eligible campuses.
4. Consider approval for the District to apply for the 2016 Jobs and Education for Texans (JET) grant in partnership with the San Jacinto College District.

A motion was made by Minnie Rivera and seconded by Jeff Miller to approve the General Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the **Construction Consent Agenda** should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

B. Action – Construction Consent Agenda

1. Consider approval of the Competitive Sealed Proposal (CSP) method of project delivery/contract award for the following 2016 Bond Program projects:

Replacements

Galena Park Elementary
North Shore Elementary
Woodland Acres Elementary
Pyburn Elementary
Cloverleaf Elementary
Jacinto City Elementary

Addition

North Shore Senior High 10th Grade Center

Addition and Renovations

Galena Park High School

2. Consider approval of HVAC, electrical, and plumbing services estimated to exceed \$50,000 using the following vendors and methods of procurement:

Vendor/Method of Procurement

Letsos Company Mechanical Contractors
Choice Partners Cooperative Contract #14/021JN-06
(HVAC); Contract #13/003PB-02 (Plumbing)

Hunton Services
Choice Partners Cooperative Contract #14/021JN-05

TDIndustries
BuyBoard Contract #458-14

Daikin Applied
BuyBoard Contract #458-14

3. Consider approval of the Schematic Design for Woodland Acres Elementary – Replacement, as presented by Smith & Company Architects, in association with Pfluger Associates LP.
4. Consider approval of the Schematic Design for Galena Park Elementary – Replacement, as presented by PBK Architects, Inc.
5. Consider approval of the Schematic Design for North Shore Elementary – Replacement, as presented by Huckabee and Associates, Inc.
6. Consider approval of the Schematic Design for North Shore Senior High 10th Grade Center - Addition, as presented by S. Chu Architects, Inc.
7. Consider approval of the professional service of Armko Industries, Inc., for a lifecycle project to re-roof the Becker Building, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
8. Consider approval of structural repairs estimated to exceed \$50,000 from Uretex ICR Gulf Coast via BuyBoard Contract #462-14.
9. Consider approval of a lifecycle project to install playground equipment at MacArthur and Purple Sage Elementary with PlayPower LT Farmington, Inc., using BuyBoard Contract #512-16 for an estimated amount of \$112,000.
10. Consider approval of roof repairs estimated to exceed \$50,000 from Sea-Breeze Roofing Inc. via the Choice Partners Cooperative Contract #14/012DA-12.

A motion was made by Wanda Johnson and seconded by Dawn Fisher to approve the Construction Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

C. Action –Financial Consent Agenda

1. Consider approval of the proposed Budget Amendments for the month of November 2016.
2. Consider approval of the Fund Balance Commitment Resolution in accordance with Policy CE (LOCAL) as presented.
3. Consider approval of the sale and execution of the resale deed for \$5,000 to purchase Tract 1: Lots 36 and 37, Block 78, Fidelity Addition.
4. Consider approval of the sale and execution of the resale deed for \$7,500 to purchase Tract 1: Lot 17 and 18, Block 54, Fidelity Addition.
5. Consider approval of the sale and execution of the resale deed for \$8,300 to purchase Tract 1: Lots 12, 13, 14 and 15, Block 78, Fidelity Addition.
6. Consider approval of the sale and execution of the resale deed for \$1,980.50 to purchase Tract 7: Lot 13 and 14, Block 66, Fidelity Addition; and Tract 8: Lot 47 and 48, Block 78, Fidelity Addition.
7. Consider approval of the sale and execution of the resale deed for \$538.43 to purchase Tract 2: Lots 17 and 18, Block 58, Fidelity Addition.

8. Consider approval of the sale and execution of the resale deed for \$5,000 to purchase Tract 1: Lots 21 and 22, Block 70, Fidelity Addition.
9. Consider approval of the resolution for resale of property described on Exhibit A; through public auction at a suggested minimum opening bid price is \$1,500.00 (as outlined in Exhibit A).
10. Consider approval of the resolution for resale of property described on Exhibit A; through public auction at a suggested minimum opening bid price is \$500.00 (as outlined in Exhibit A).
11. Consider the renewal of RFP 16-008 for Instructional Teaching Supplies for the period of December 13, 2016 through November 30, 2017, from the vendors listed below at an estimated annual expenditure of \$700,000.
 - A2Z Educational Supplies
 - Abrams Learning Trends
 - Ace Educational Supplies
 - Achieve 3000, Inc.
 - Advanced Graphics
 - AFP Industries
 - American Ceramic Supply Co.
 - Attainment Company
 - Aves Audio Visual Systems, Inc.
 - B.E. Publishing
 - Benchmark Education Co.
 - Bio Corporation
 - BSN Sports
 - Capstone
 - Capstone Classroom
 - Cengage Learning, Inc.
 - Constructive Playthings
 - Different Roads to Learning, Inc.
 - Dynastudy, Inc
 - EAI Education
 - Education Plus
 - Educators Outlet
 - Escue & Associates
 - ESL Warehouse
 - ETA Hand2mind
 - Fisher Scientific Co., LLC
 - Follett School Solutions, Inc.
 - Frey Scientific
 - Great Ideas for Teaching
 - Harcourt Outlines, Inc.
 - Hatch, Inc.
 - Health Edco
 - Heinemann
 - Houghton Mifflin Harcourt
 - Imagine Learning, Inc.
 - Jade Distributing, Inc.
 - Jarrett Publishing Co.
 - Junior Library Guild
 - Kamilco Instructional Media, Inc.
 - Kaplan Early Learning Co.
 - Keystone Books & Media
 - Knowsys Educational Services, Inc.
 - Lakeshore Learning Materials
 - LD Products, Inc.
 - Lee's School Supplies, Inc.
 - MaxiAids, Inc.
 - Mentoring Minds, LP
 - NCS Pearson
 - Nebraska Scientific
 - Newmark Learning, LLC
 - Oriental Trading Co.
 - Pasco Scientific
 - Paxton/Patterson, LLC

Pearson Education, Inc.
Positive Promotions, Inc.
Pyramid School Products
QEP Professional Books
Quill Corporation
Rally Education
Really Good Stuff
Renaissance Learning, Inc.
S&S Worldwide
Saddleback Educational, Inc.
Scholastic, Inc.
School Specialty, Inc.
SmartSchool Systems
Superior Text, LLC
Teacher Created Materials
Teaching Systems, Inc.
Texas Teacher Supply
Textbook Warehouse
The Master Teacher
The Penworthy Co.
US Games
VIS Enterprises

12. Consider the approval for the automatic renewal for the Interlocal Agreement with Houston Independent School District for the School Health and Related Services (SHARS) Program through completion of the agreement term, except with 60 day advance written notice of termination by either party in accordance of the original agreement.
13. Consider approval for the purchase of Laserfiche Software from DocuNav Solutions via DIR contract #DIR-TS-3277 for an estimated amount of \$66,000.
14. Consider approval of the award of RFP 15-009 for General Retail Merchandise, Fast Food, Restaurant and Catering Services to new vendors for the remaining proposal period of December 13, 2016 through November 30, 2020.
Ligons Tz and More Grand Prize Barbeque Houston This Is It, Inc.

A motion was made by Dawn Fisher and seconded by Jeff Miller to approve the Financial Consent Agenda as presented. **The motion passed unanimously.**

INFORMATION: The following documents were presented for information:

A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer

1. Donation Report for the period of November 1, 2016 through November 30, 2016
2. Comparative Tax Collection Report for the period of September 1 – October 31 for fiscal years 2015-2016 and 2016-2017

B. Kenneth Wallace, Deputy Superintendent for Educational Support and School Administration

1. Early Head Start Update and 205 Expenditure Report Summary

There being no other business before the Board at this time, the meeting was adjourned at 6:44 p.m.


Wilfred J. Broussard, Jr., President

ATTEST:


Wanda Heath Johnson, Secretary